



National Yang-Ming University

Application for Summer Courses in _____ Semester of Year _____

Date of application : _____

- Student from National Yang-Ming University
- Student from other school (please specify: _____)

Name		Student ID No.	
Department		Grade	
Contact number		E-mail	
Courses applied for			
Course title		Course code	Credit
Course title		Course code	Credit
Course title		Course code	Credit
Total	Credit(s)	Tuition fee: NT\$ _____	
Reasons for taking summer courses for students from NYMU(Please tick)	<input type="checkbox"/> Failed the exam in Grade____, ____semester. <input type="checkbox"/> Transferred or promoted student – repeat or make up for courses required in Grade____, ____semester <input type="checkbox"/> Delay graduation – repeat or make up for required courses <input type="checkbox"/> Others (Please specify: _____)		
Approval of application by			
Chairperson			
Registration section			
Curriculum section			
Payroll section			
<p>Applicant must submit this completed application form to the Curriculum Section of the Division of Academic Affairs payment to the Payroll Section. A photocopy of this application form will be retained by the applicant at after the Curriculum Section.</p>			

Remarks:

1. Application for the summer courses must be done before the deadline of application announced by the school.
2. 16 students are required for each summer class. There will be no classes for courses less than 16 attendance unless the students (at least 5 people) are willing to complement the tuition fee of 16 students for each course. After the approval of the Dean of Academic Affairs, the summer class will be instructed as scheduled.
3. If the total attendance for the summer course is less than 16 students after the deadline of application, students who have already signed up for the course (at least 5) have to handle the procedure and the payment of extra tuition fee with the authorized section.
4. Course selection for students from NYMU is not allowed to exceed 9 credits. The schedule for summer courses must not contradict with other classes at school. Students with absence without leave for more than one third of the schedule will be failed without payment being returned.
5. Payment are not returnable unless the summer class is not instructed.